



**PMC**GUILD

## Local Chapter Grant Application

**Eligibility** This grant is available only to officially recognized Local Chapters of the PMC Guild. To find a chapter in your area, or for help in starting a Guild, go to the Local Chapters page of the Guild Web site at [www.PMCguild.com](http://www.PMCguild.com). To qualify for a grant, the chapter must have had at least two meetings, and have at least a dozen members. As stipulated in the chapter guidelines, it is expected that at least half of the members of the chapter are also members of the national PMC Guild.

**Funds** This grant provides a fixed amount of \$500, payable upon award of the grant.

**Report** Within 30 days of the completion of the event for which funds are used, the chapter will submit a report that includes a description of the activities, the number of people involved, and the benefits to participants. We will also need a summary accounting, and, if possible, a few photos of the event.

**Restriction** The PMC Guild is noncommercial, as are its Local Chapters. Activities funded by this grant can be in conjunction with a business (for instance using a store's studio facility) but the grant itself cannot be used for commercial purposes. Profits from this grant must remain with the chapter or be returned to the national Guild

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On a separate page, please provide the following information. Please limit the application to no more than two pages, total.

1. Local Chapter
2. Primary contact person, with phone number and email.
3. Secondary contact person, with phone number and email.
4. Describe the activity for which you are requesting funds. This should be a paragraph or two that tell what you will do, who it will serve, how many people you expect, where the event will take place (if it is an event), and details like that.
5. What is the entire budget for this activity? If it requires more than the \$500 of this grant, where will the additional funds come from? If the activity does not require the full amount, how will you spend the rest?
6. If there is something else we should know as we evaluate your application, please include it.